



प्रशासक कार्यालय
डॉ. कर्णी सिंह शूटिंग रेंज, नई दिल्ली
OFFICE OF THE ADMINISTRATOR



DR KARNI SINGH SHOOTING RANGE, NEW DELHI

दूरभाष: 26047802

न्यू दिल्ली 110 044.

F. No. SAI/Dr. KSSR/18/2020-21

Sports Authority of India invites online application for Masseur / Masseur on contract basis.

Sports Authority of India (SAI) is an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

SAI has established 23 National Centres of Excellence across the country for training of young and elite athletes in various disciplines. These NCOEs are funded for several items *inter-alia* Sports Science staff through Khelo India Scheme of Ministry of Youth Affairs & Sports. To strengthen the NCOEs, SAI invites applications from eligible candidates for engagement as Masseur/Masseur on contract basis at various SAI Centers.

Vacancies

The total number of vacancies is 02 (Masseur/Masseur). The initial place of posting shall be Dr. Karni Singh Shooting Range, Tughlakabad, New Delhi-110044. However, SAI reserves the right to transfer the selected candidates anywhere in India.

प्रशासक, डॉ कर्णी सिंह शूटिंग रेंज

PART - I

(Essential Requirements, Shortlisting and Interview Information)

1. ESSENTIAL REQUIREMENTS

(a) EDUCATIONAL QUALIFICATIONS

Passed 10+2 from a recognized board with a certificate course/skill development program for Masseur/Masseuse/Massage Therapy/Sports Masseur/ Masseuse from a recognized institution.

(b) WORK EXPERIENCE.

Minimum 2 years of work experience as Masseur/ Masseuse

2. CRITERIA FOR SHORTLISTING OF CANDIDATES FOR INTERVIEW.

Of all the total applications received, short listing of candidates to provide an optimum ratio for the interview will be carried out on following basis

CATEGORIES FOR EVALUATION	MAX MARKS	SCORING OF MARKS
Higher Educational Qualification	10	Diploma in massage therapy
Total Work Experience	10	2 marks will be awarded for every completed 1 year of work experience as a Masseur/ Masseuse upto a maximum of 10 marks
Work Experience in Sports Establishment	10	Additional 2 marks will be awarded for every completed 1 year of work experience as Masseur/ Masseuse at a recognized State / National level sports organization (Govt. or Private) working with teams/players upto a maximum of 10 marks

3. INTERVIEW PROCESS:

A) The interview will be of 50 marks

B) The shortlisted candidates will be called for the interview and assessed as follows:

CATEGORIES FOR EVALUATION	MAXIMUM MARKS(100marks)
Domain Expertise & Practical Knowledge	20
Aptitude for working in a sports organization	10
Soft skills	10
Knowledge in allied sports science disciplines	10

NOTE:

- OF THE TOTAL APPLICATIONS RECEIVED, CANDIDATES WILL BE SHORTLISTED FOR THE INTERVIEW BASED ON THE CRITERIA MENTIONED ABOVE.
- MERIT LIST: IT IS TO BE NOTED THAT MERE QUALIFYING FOR THE INTERVIEW DOES NOT CONFIRM FINAL SELECTION. SEPARATE MERIT LIST WILL BE PREPARED PURELY ON THE BASIS OF MARKS OBTAINED BY THE CANDIDATES IN INTERVIEW.
- THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS; AT THE TIME OF PHYSICAL JOINING OTHERWISE THE CANDIDATURE WILL BE CANCELLED.

A handwritten signature in blue ink, appearing to be 'S. Mary', written in a cursive style with a horizontal line underneath.

PART-II

GENERAL INSTRUCTIONS

(All the instructions given below must be strictly followed or else the application is liable to be rejected)

4. **WHO CAN APPLY :** Online applications are invited from Indian citizens both male and female, who fulfill the requisite essential requirements are listed at Para 1 above.

5. **HOW TO APPLY :** The candidate has to apply only online on E-Mail Id : **drkssr.sai@gmail.com**

- I. Applications received through any other mode would not be accepted and summarily rejected.
- II. Before registering / submitting applications the candidates should possess a valid E- mail ID.
- III. The e-mail ID entered in the application form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.

DATE OF OPENING ONLINE REGISTRATION: 10.09.2021

DATE OF CLOSING ONLINE REGISTRATION: 30.09.2021

6. **ATTACHMENT OF DOCUMENTS: AFTER THE INITIAL REGISTRATION IS COMPLETED ONLINE, THE FOLLOWING ESSENTIAL CERTIFICATES / DOCUMENTS SHOULD BE SELF ATTESTED, SCANNED AND UPLOADED STRICTLY IN THE ORDER MENTIONED BELOW ALL COMPLIED IN A SINGLE PDF FILE.**

- a) Application form as per format enclosed.
- b) Document for DOB.
- c) 10+2 Passing Certificate.
- d) Diploma Course
- e) Certificate Course / Skill course for Masseur / Masseuse.
- f) Work experience Certificate (Appointment/Offer letter will ne be accepted)
- g) No objection Certificate from present employer, if any.

NOTE: Non self-attested documents will be rejected.

7. **CALL LETTERS FOR INTERVIEW:** The Call Letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form.

CANDIDATES SHOULD CHECK THEIR REGISTERED EMAIL REGULARLY FOR UPDATES REGARDING INTERVIEW DATES AND OTHER RELEVANT DETAILS. ANY VARIATION IN THE DETAILS PROVIDED AND DOCUMENTS SUBMITTED WILL LEAD TO REJECTION OF THE CANDIDATE.

8. The responsibility of ensuring genuineness of the certificate lies completely with the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as asked above. Website links could be provided to ascertain genuineness.
9. Candidates will be called for the interview based on the shortlisting criteria as mentioned above. Hence mere fulfillment of eligibility criteria does not entail that candidate will be called for the interview.
10. The Candidates should note that their candidature at all the stages will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any stage before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the SAI.
11. **NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINALS OF THE CERTIFICATES MENTIONED ABOVE AT THE TIME OF JOINING. FAILURE TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF PHYSICAL JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.**

PART – III

TERMS & CONDITIONS FOR CONTRACTUAL ENGAGEMENT:

1. **Tenure:** Initial contractual engagement will be for a period of three years. The tenure can be further extended by two years for a maximum period of five years on the basis of satisfactory performance. The tenure is subject to continuation of Khelo India Scheme.
2. **Age Limit:** The candidate must not have attained 35 years of age as on the closing date of advertisement.
3. **Remuneration:** - Rs. 35,000/- Per Month.
Annual Increment @ 7%(maximum) may be considered subject to satisfactory performance.
4. **Tax Deduction at source:** - The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.
5. **Other Allowances:** - No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them. In case he/she is required to proceed outstation from the place of posting for official duty, he/she will be entitled to TA/DA as admissible for pay Level- 4 under GOI rules.
6. **Extension:** - Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review /requirements.
7. **Leave:** - Personnel will be entitled for 30 days leave in a calendar year on pro- rata basis. Employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also any un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.
8. **Termination:**- The contract can be terminated by giving a 30 days' Notice period by either party, i.e. SAI and the employee. In cases of extreme impropriety by the employee the contract may be terminated immediately without notice.
9. Candidates must apply within the scheduled time period, no application received after the last date shall be entertained.
10. Candidates who apply under this advertisement may also be shortlisted for future requirements of Sports Science support staff in organisations covered under Khelo India Schemes.
11. Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.

12. SAI reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the SAI will be final and no appeal will be entertained against this issue. The panel made by SAI can also be utilized by various other Govt. organization which are supported under various schemes of SAI / Ministry of Youth Affairs & Sports.

13. In case of any dispute, jurisdiction of Court at Delhi only will be applicable.

14. Please do visit your email account regularly for further updates.

15. Further notification/corrigendum in this regard, if any will be informed through e mail id.

16. In case of any dispute, English version of the Employment notice will be treated as valid.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

250280

RECEIVED
HONORARY
...

RECEIVED NINETY

101
102
103
104
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106

079 SEVENTY NINE
090 NINETY
094 NINETY FOUR
092 NINETY TWO
091 NINETY

A2
A1
A1
A1
A1

Self-attested
Ragini Jain
MS. RAGINI JAIN

**SAMPLE DOCUMENT DEMONSTRATING HOE THE CERTIFICATES ARE TO BE
ATTESTED AND SCANNED AND COMPILED IN THE FORMAT REQUIRED.**

APPLICATION FORM:

1. Full Name in Capital Letters (As per the Matriculation Certificate):
2. Gender:
3. Date of Birth (As per the Matriculation Certificate):
4. Father's Name (As per the Matriculation Certificate):
5. Nationality:
6. Post Applied For:
7. Permanent Address:
8. Address for Communication:
9. Mobile number and Email ID (a valid and functional email ID to be provided):
10. Academic Qualifications:

QUALIFICATION	NAME AND ADDRESS OF COLLEGE/INSTITUTION	UNIVERSITY	YEAR OF PASSING
10+2			
Higher Qualification			

11. Details of Services rendered earlier/Experience in related field: (After the Basic Graduation).

Post/Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

Name & Signature of Candidate



SPORTS AUTHORITY OF INDIA
Human Performance Lab, I.N. Stadium, New Delhi
Email: hr@saionline.org / hr@saionline.in

Ref. No: 101/SAI/SA/SA/2020/21

Date: 10.11.2020

To:

Heads of HPCs Patiala & Bangalore & NCOEs Aurangabad, Bhopal, Gandhinagar, Guwahati, Lucknow, Dr. ASSR New Delhi, Imphal, Kolkata, Rohtak, Sonapat & Trivandrum,

Sub: Recruitment of Medical, Para-Medical and Sports Science Staff

Sr. Madam

As regards to scientific back up at High Performance Centre & NCOE's it is planned that recruitment of Medical, Para-Medical and Sports Science staff required for evaluating performance and management of athletes will be carried out in a phased manner. The recruitment process is to be decentralized and the designated HPCs/NCOEs are to undertake recruitment in the following disciplines:

Bio-mechanist	
Biochemist	
Lab tech for medical & non-medical lab	
Psychologist	
Nursing Asst	
Masseur/Masseuse	
Pharmacist	

Phase I of recruitment will be carried out at following centers:

- HPC- Bangalore & Patiala.
- 11 NCOEs- Aurangabad, Bhopal, Gandhinagar, Guwhati, Imphal, Lucknow, Kolkata, Dr. ASSR, Rohtak, Sonapat, & Trivandrum.

The notified vacancies at respective centers is as follows:


Designation	Notified vacancy	Place of posting
Bio-mechanist	Bio-mechanist (Lead) - 1 Bio-mechanist (Grade II) - 2	Patiala - 2(1 each), Bangalore - 1(Grade II)

Biochemist	Biochemist (Grade II) - 2	Patiala - 1, Bangalore - 1
Psychologist	Psychologist (Grade III) - 1 Psychologist (Grade II) - 2 Psychologist (Grade I) - 1	Patiala - 2, Bangalore - 2
Pharmacist	Pharmacist (Grade I) - 13	1 each for all 11 NCOEs & 2 HPCs
Masseur/Masseuse	Masseur/Masseuse (Grade II) - 78	Aurangabad & Gandhinagar - 4 each Bhopal, Guwahati Imphal, Lucknow, Kolkata, <u>Dr KSSR</u> , Rohtak, Sonapat & Trivandrum - 6 each Patiala & Bangalore - 8 each.
Nursing Assistant	Nursing Assistant (Grade I) - 39	3 each for all 11 NCOEs & 2 HPCs
Lab Technician for medical labs	Lab Technician for medical labs (Grade I) - 13	Lab Technician for medical labs
Lab Technician (Nonmedical) Lab	Technician (Grade II) - 24	1 Each for NCOEs 6 for Patiala 7 for Bangalore

As approved based on the current requirements, recruitment of Masseurs and Psychologists will be undertaken by the HPCs and NCOEs. The approved advertisements are attached. Each advt has 3 parts.

- Part I : Essential Requirements & Shortlisting Criteria.
- Part II : General Instructions.
- Part III: Terms & Conditions for contractual engagement.

It is requested that necessary action for the above recruitment be initiated by the Heads of HPCs and NCOEs at the earliest.


Cmde PK Garg (Retd)
HPD & i/c HPL

EMPLOYEE AGREEMENT

This Employee Agreement is made and entered on the _____ Day of _____ at (Regional Centre)

BY AND BETWEEN

Sports Authority of India, a society existing and registered under the Societies Registration Act, 1860, a field arm of Ministry of Youth Affairs & Sports having its registered office/headquarters at (SAI HQ, JLN Stadium Complex, Entry Gate No. 10, Lodhi Road, New Delhi- 110003, represented through its authorized signatory, Secretary, Sports Authority of India (hereinafter referred to as "SAI") of the FIRST PART.

AND

Name of Employee (hereinafter referred to as the "**Masseur or Psychologist**") of the SECOND PART;

SAI and the Masseur or Psychologist are hereinafter individually referred to as the "Party" and collectively as the "Parties". As the context may otherwise require.

Whereas by way of offer of appointment letter No. _____, the Masseur or Psychologist appointed to the SAI as its Designation for a period of ____ years purely on contractual Basis.

And WHEREAS pursuant to the offer of appointment letter No. _____ the Masseur or Psychologist joined the SAI as its Designation on ____ date _____.

AND WHEREAS the offer of appointment letter No. _____ contained the terms and conditions governing the Masseur or Psychologists tenure as the Designation at SAI.

AND WHEREAS in continuation and addition to the terms and conditions contained in the offer of appointment letter No. _____ the other terms and conditions governing the Masseur or Psychologists tenure at the SAI are set out and agreed to by both parties herein below:-

1. **TERM OF THE AGREEMENT :**

- 1.1 The Masseur or Psychologist has been engaged as the Designation by SAI on contract for period of ____ years from the date of joining in Sports Authority of India Headquarters/Regional Centre in continuation of offer of appointment letter No. _____.
- 1.2 The employment agreement between the Parties will come into effect from the date of signing of this agreement and come to an end upon the expiry of period mentioned in offer of appointment letter No. _____.
- 1.3 The period of contractual engagement may be extended subject to suitability/satisfactory performance of the Masseur or Psychologist.

2. **ROLES AND RESPONSIBILITIES**

- 2.1 During the term of agreement, he/she shall undertake all the duties and responsibilities assigned by his/her reporting officer from time to time.
- 2.2 During the term of the Agreement, the Masseur or Psychologist will be assigned duties, which the Masseur or Psychologist shall discharge to the satisfaction of his/her reporting officer.
- 2.3 The Masseur or Psychologist further understands and agrees that his/her assignment, duties and responsibilities and reporting arrangements may be changed/alterd by SAI at its sole discretion without causing termination of the Agreement or giving reasons thereof.

- 3
- 2.4 The Masseur or Psychologist agrees that he/she will have to follow split duty time on need basis to meet the requirement as assigned by his/her reporting officer.
 - 2.5 The Masseur or Psychologist understands and agrees that his/her engagement would be on full time basis and he/she will not be permitted to take up any other assignment outside the organization during the tenancy of the Agreement with SAI. The Masseur or Psychologist is responsible for his/her act and any omission in discharge of financial, administrative, academic and all other responsibilities associated with job profile. The conduct of the Masseur or Psychologist is subject to applicable service rules as applicable to employees of SAI and liable for civil and criminal proceedings in accordance of law in case of any misconduct or misbehavior.
 - 2.6 During the term of this agreement, for disciplinary proceedings and other service matters, CCS (Conduct) Rules and other provisions which are applicable to government employees shall be applicable to the extent of possibility.
 - 2.7 The Masseur or Psychologist acknowledges and agrees that present assignment shall not be entitle the Masseur or Psychologist to claim in any matter or bestow any right for his/her engagement as regular employee in this organization.
 - 2.8 The Masseur or Psychologist acknowledges that he/she shall be obliged to perform duties beyond normal working days and working hours, if requires, without claiming any extra remuneration or any kind of benefits.

3. CONSIDERATION

- 3.1 As per the initial offer letter the term of the Agreement, the Masseur or Psychologist shall be paid a fixed monthly consolidated remuneration of Rs. _____ and applicable tax will be deducted at source as per rule from time to time.
- 3.2 The Masseur or Psychologist further understands and agrees that during the term of the Agreement, the Masseur or Psychologist shall not be admissible for DA, HRA, leave travel concession, residential accommodation, telephone reimbursement, conveyance/transport and medical reimbursement etc.
- 3.3 If the Masseur or Psychologist is required to travel outstation with regard to his/her assignment of duties for official purpose, the Masseur or Psychologist will be entitled to TA/DA as admissible as per the rules applicable.

4. LEAVE

- 4.1 The Masseur or Psychologist will be entitled for 30 (thirty) days leave in a calendar year on pro-rata basis subject to prior approval of the Competent Authority. No remuneration will be paid for absence beyond 30 (thirty) days of leave. Un-availed period of leave will not be carried forward to the next year.

5. PERFORMANCE OF DUTY

- 5.1 The Masseur or Psychologist acknowledges and agrees that, during the term of the Agreement, the Masseur or Psychologist shall devote his/her full time in fulfilling the roles and responsibilities assigned to him/her and shall perform the duties so assigned faithfully and efficiently, and shall endeavor, to the best of his/her abilities to achieve the goals and adhere to the parameters set by SAI which is its sole discretion.
- 5.2 The Masseur or Psychologist shall always ensure that his/her conduct is in accordance with all the rules, regulations, policies and guidelines of Government of India and SAI as adopted or notified from time to time.

6. PERFORMANCE REVIEW

- 6.1 The Masseur or Psychologist understands and agrees that during the term of the Agreement, the performance of the Masseur or Psychologist shall be reviewed on half yearly basis by SAI and annual increment shall be based on the performance review
- 6.2 Based on the satisfactory performance of the Masseur or Psychologist, the Masseur or Psychologist may be considered for further renewal of the Agreement as deemed fit.

7. TERMINATION

- 7.1 This Agreement shall stand terminated automatically upon the expiry of the Term of the Agreement, if the Term is not extended
- 7.2 During the period of Agreement, the Masseur or Psychologist agrees that his/her performance will be reviewed periodically and if his/her performance is not found up to the mark, the Agreement shall be terminated without assigning any reason after serving 1 (one) month advance notice or 1 (one) month remuneration in lieu thereof.
- 7.3 The Masseur or Psychologist may terminate the Agreement by giving 01 (one) month advance notice which will be subject to approval by the Competent Authority.
- 7.4 Now with standing anything contained in the said Agreement, the Masseur or Psychologist will be terminated from the services with immediate effect without any obligations, in case he/she found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including but not limited to negligence of duties, unauthorized absence and such other misconduct as determined by SAI at its sole discretion.

8. CONFIDENTIALLY

- 8.1 During the course of this Contract, it is likely that the Masseur or Psychologist will come into contact with various confidential information crucial to the operation and fulfilling his/her obligations of this contract. Such confidential information may include, without limitation: reports, coaching data, performance analysis and psychological testing and training data of any athlete; business and financial information, business methods and practices; technology and technological strategies; marketing strategies, trade secrets or any other such information referred to as "Confidential Information".
- 8.2 By his/her signature below, the Masseur or Psychologist agrees to keep in strict confidence all such Confidential Information and non-public information so long as it remains non-public, except to the extent that disclosure is required by law, requested by any government or regulatory body.
- 8.3 The Masseur or Psychologist will not publish books of compilation of articles or participate in a radio/TV broadcast or contribute an article either anonymously or pseudonymously in the name of any other person, without the prior approval of the Competent Authority in the bonafide discharge of his/her duties. If such book, article, broadcast uses any information that he/she may gather as part of his/her agreement without the prior approval of the Competent Authority any such violation will attract action as per the rules. However, if Masseur or Psychologist desires to publish any book, article or broadcast and any other information other than of his/her assignment given by SAI, the same can be carried out only after obtaining written approval of the Competent Authority.
- 8.4 During the period of engagement, the Masseur or Psychologist would be subject to the provisions of the "Official Secrets Act 1923" and will not be divulge any information gathered by him/her during the period of the engagement to anyone else.
- 8.5 The Masseur or Psychologist shall in no case, what so ever, represent or give opinion or advice to others in any matter which may be contrary to the interest of Sports Authority of India.

9. APPLICABLE LAW AND JURISDICTION

- 9.1 This Agreement shall be governed by and construed in accordance with the laws of Republic of India.
- 9.2 Each party hereby irrevocably submits to the exclusive jurisdiction of the courts of Delhi for the adjudication of any discipline here under or in connection herewith.

10. RESOLUTION OF DISPUTES AND JURISDICTION

That the resolution of any dispute on any matter related to parties shall be referred to the sole Arbitrator who shall resolve the disputes in terms of the Arbitration and Conciliation Act 1996 and the decision given by the sole arbitrator shall be binding on both the parties. The seat of Arbitration shall be Delhi International Arbitration Centre at New Delhi only and the arbitration proceedings shall be conducted in English language

IN WITNESS WHEREOF, the Masseur or Psychologist has read, understood and hereby accept all the terms and conditions mentioned in the Agreement, and SAI has caused these presents to be executed in its name and on its behalf all as of the day and year first above written.

(Masseur or Psychologist)

Name :

(SAI)

Represented By :

Designation:
